Annual Self Appraisal Form for submitting Report (Assistant Professor Stage III and above, Associate Professor, Professor and Senior Professor) As per CAS 2018

(To be submitted at the end of every academic year)

	Academic Year
	(Information provided should pertain to the academic year as referred above)
	PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND
l.	Name (in Block Letters):
2.	Father's Name/Mother's Name:
3.	Date of Birth:
1.	Sex:
5.	Marital Status:
5.	Nationality:
7.	Department:
3.	Current Designation and Academic Level:
€.	Date of Last Appointment/Promotion:
10.	Category (SC/ST/OBC/PWD/General):
11.	Address for Correspondence (with Pin code):
	Address:
	Telephone No:

- 12. Permanent Address (with Pin Code), in case different from Sl. No. l
- 13. Academic Qualifications:

Mobile No:

Examination	Name	University	Year of	Percentage of	Division/	Main
	of		Passing	Marks obtained	Class/	Subjects
	Exam				Grade	
Graduation						
Post-						
Graduation						
Other						
Examinations, if						
any						

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DR. HARISINGH GOUR VISHWAVIDYALAYA, SAGAR (M.P.)

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14. Research D	Degree(s)			
Degrees	Name of the University	Title of dissertation/thesis	Date of submission	Date of award
M.Phil.				
Ph.D./D.Phil.				
D.Sc./D.Lit.				

- 15. Courses taught at various levels during the academic year (Name the course giving details):
 - (a) Undergraduate:
 - (b) Postgraduate:
 - (c) Ph.D. (Course Work)
- 16. Field of Specialization under the Subject/Discipline:
- 17. Details of Course/Programmes/Workshop/MOOCs attended or completed.

17.1 Details of refresher/orientation course/research methodology/workshop/syllabus up-gradation/teaching -learning-evaluation/technology programmes/Faculty Development Programme

S.No.	Details	Place	Period		Sponsoring/Organizing Agency
			From	То	

17.2 MOOCs completed with e-certification

17.12 1:10									
S.No.	Details of MOOC	Subject	Certification providing agency	Date of certification	Level (UG/PG/Other)	e-certification no.			

17.3 Contribution towards development of e-content/MOOCs in 4- quadrants

S.No.	Details of	Quadrants		Course	Sponsoring	Level
	e- contents/	developed	Modules		agency	(UG/PG/Other)
	MOOCs in					
	4-quadrants					

17.4 Contribution towards conduct of MOOC's

S.No.	Details of MOOC's	Subject	Sponsoring agency	Level (UG/PG/Other)	e-Certification no.

PART-B: ACADEMIC PERFORMANCE ASSESSMENT

(Please refer to "Detailed Guidelines" for completing Part B)

SECTION B.I:

TEACHING ACTIVITIES

1. Teaching Activity (Details of Lectures, Tutorials, Practicals, and other teaching related activities)

Grading Criteria:

- 1. 80% & above Good
- 2. Below 80% but 70% & above Satisfactory
- 3. Less than 70% Not Satisfactory

S.	Year/	Course/	Level	Teaching	Lectures/Tutorial Other related	activities	% of Assigned
No.	Semester	paper	(PG/UG/ Ph.D. Course Work)	Mode	Classes Assigned	Classes Taught	Classes Taught
Gradir	າຕ						

SECTION B.2

2. Student related activities/ Research Activities

Grading criteria:

Good - Involved in at least 3 activities Satisfactory - 1 -2 activities

Not-satisfactory - Not involved / undertaken any of the activities

(a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/coordinator, Warden etc

	S.No. N	Nature of Activity	Designation	Donoutmont	Period	
				Department	From	To
ĺ						

(b) Examination and evaluation duties assigned by the university or attending the examination paper evaluation.

S.No.	Nature of Activity	Designation	Department	Period	
5.110.			Department	From	То

(c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.

S.No.	Nature of Activity	Level	Department	Period	
211 (01	Tractate of Treatrity	(UG/PG)	Bepartment	From	То

(d) Organising seminars/ conferences/workshops, other college/university activities.

S.No.	Details	Place	Period		Sponsoring/Organizing Agency
5.1 (6.	Details	1 1400	From	To	Sponsoring organizing rigorey

(e) Evidence of actively involved in guiding Ph.D. students.

Level of Guidance	Thesis/ Dissertation submitted	Degree Awarded
Ph.D.		

(f) Conducting minor or major research project sponsored by national or international agencies.

S.No.	Title	Period		Major/Minor	Sponsoring/
		From	То		Funding Agency

(g) At least one single or joint publication in peer- reviewed or UGC list of Journals.

S.	Title	Journal	Year	Vol.	Page	ISSN	Impact	Whether	Authorship	Reference
No.	of the	Name		No.	No.	No.	Factor	SCOPUS		number of
110.	paper							Indexed		UGC- CARE

Note:

Impact factor to be determined as per Thomson Reuters list The Authorship is to be filled as follows:

- One of the two authors
- For more than two authors:
 - First/Principal/Corresponding Author
 - Joint Author

OVERALL GRADING FOR B.2

No. of Activities covered*	
Overall grading	

^{*}Note: Number of activities can be within or across the broad categories of activities.

(Please attach supporting documents as per requirement)

SUMMARY OF GRADING FOR THE ACADEMIC YEAR

S. No.	Activity	Section	Gradation (To be given/verified by HoD)
I.	Teaching Activity	B.1	
2.	Student Related /Research Activity	B.2	

0 11 0 11	6 41 A 1 • 37	e 41 C 4 D1 1D4	
Overall Grading	for the Academic Year	for the Section B.l and B.2*	

Good: Good in teaching and satisfactory or good in activity in Section B.2. Or

Satisfactory: Satisfactory in teaching and good or satisfactory in activity in Section B.2.

Not Satisfactory: If neither good nor satisfactory in overall grading

SECTION B.3:

RESEARCH AND ACADEMIC CONTRIBUTIONS

1. Published Research Papers in Referred/Peer-Reviewed or UGC listed Journals

S. No.	Title of the Paper	Journal Name	Year	Voi. No.	Page No.	ISSN No.	Impact Factor	SCOPUS Indexed	Authorship	Reference no. of UGC - CARE
										List

^{*}Note: Overall Grading for the Academic Year is to be defined as follows:

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Note:

Impact factor to be determined as per Thomson Reuters List

The Authorship is to be filled as follows:

- · One of two authors
- For more than two authors:
 - First/Principal/Corresponding Author
 - Joint Author
- 2. Publications (other than Research papers)
 - (i) Books authored as one of two authors/ First/Principal/Corresponding Author/ Joint Author

S. No.	Title of the Book	Authorship*	Level of Publisher (National / International)	Publisher (with city/ country) & Year of	ISBN	Whether Refereed

*The Authorship is to be filled as follows:

- One of two authors
- For more than two authors:
- First/Principal/Corresponding Author
- Joint Author

a. (ii) Chapter in Edited Books

S.No.	Title of Edited Book	Title of Chapter	Authorship	Publisher (with city/ country) & Year of	ISBN	Whether Refereed

^{*}The Authorship is to be filled as follows:

- One of two authors
- For more than two authors:
 - First/Principal/Corresponding Author
 - Joint Author

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a.(iii) Books Edited as one of two Editor/First/Principal/Corresponding Editor/Joint Editor

			Level of	Publisher (with		
	Title of the S.No. Book Editorship*	Editorchin*	Publisher	city/ country) &	ISBN	Whether
S.No.		Editorship	(National / Year of		ISBN	Refereed
			International)	Publication		

Translation works in Indian and Foreign Languages by qualified faculties. b.(i) Chapter or Research Paper

s. No.	Title of the Paper/ Chapter	Journal/Book Name	Year	Vol. No.	Page No.	1SSN/ISBN No.	Impact Factor	Authorship*	Reference number of UGC -

^{*}The Authorship is to be filled as follows:

- · One of two authors
- For more than two authors:
 - First/Principal/Corresponding Author
 - Joint Author

b.(ii) Books Translated

S.No	Title of the Book	Authorship*	Publisher (with city/country) & Year of Publication	ISBN	Whether Refereed

^{*}The Authorship is to be filled as follows:

- · One of two authors
- For more than two authors:
- First/Principal/Corresponding Author
- Joint Author

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- 3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula
- (a) Development of Innovative Pedagogy

S.No.	Name of the	Subject	Stream	Organization	Year	Level	Web link
	Module		for which it		(UG/PG/Other)		
				was			

(b) Design of new Curricula and Courses

S.No.	Name of the	Subject	Organization	Year	Level	Web link
	Curricula/Course		for which it		(UG/PG/Other)	
			was			

- (C) Development of MOOCs
- C.1. Development of complete MOOCs in 4 quadrant for a course with credits

S.	Details	Credits	Course	Subject	Organization	Level	Web link
No.	of				for which it	(UG/PG/Other)	
	MOOC				was developed		
	(with no. of						

C.2. MOOCs (developed in 4 quadrant) per module/Lecture

S.	Details of	Details	Course	Subject	Organization	Level	Weblink
No.	MOOC	of			for which it	(UG/PG/Other)	
	(with no. of	Module			was		
		·					

C.3. Content writer/subject matter expert for each module of MOOCs (at least one quadrant)

S.	Details of	Details	Course	Subject	Organization for	Level	Weblink
No.	MOOC (with	of			which it	(UG/PG/Other)	
	no. of	Module			was		

C.4. Course Coordinator for MOOCs (4 credit course)

S.	Details of	Credits	Course	Subject	Organization for	Level	Weblink
No.	MOOC (with				which it	(UG/PG/Other)	
	no. of				was submitted		

(d) Développent of E-Content

d.1. Développent of e-Content in 4 quadrants for a complete course/e-book

S.	Details of	Course/	Subject	Organization	Level	Web link
No.	e- Content	e-book		for which it	(UG/PG/Other)	
	(with no. of			was		

d.2. E-content (developed in 4 quadrants) per module

S.	Details of E-	Details	Course	Subject	Organization for	Level
No.	content (with no.	of			which it was	(UG/PG/
	of quadrant)	Module			developed	Other)

d.3. Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)

S.	Details of E-content (with no.	Details of	Course	Subject	Organization for	Level	Web link
No.	of quadrant)	Module			which it was	(UG/PG/	
					developed	Other)	

d.4. Editor of e-content for complete course/paper/e-book

S.	Details of	Course/Paper/	Subject	Organization	Level	Weblink
No.	e- Content	e-book		for which it	(UG/PG/Other)	
	(with no. of			was		
				_		

4. (a) Research Guidance

Level of Guidance	Registered	Thesis/ Dissertation	Degree Awarded
Ph.D.			
MPhil./P.G.			
Dessertation			

(b) Research Projects (Completed)

S.No.	Title	Status	Duration	Period	Total	Name of	Outcome of
				given			

^{*} Kindly indicate, whether you are Sole PI/PI/Co-PI in the project

(c) Research Projects (Ongoing)

S. No.	Title	Status of PI*	Duration (in months)	Period (From- to) Dates to be given	Total Grant/Funding received (Rs.)	Name of Sponsoring/ Funding Agency	Outcome of the Project

^{*}Kindly indicate, whether you are Sole PI/PI/Co-PI in the project

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(d) Consultancy.

S. No.	Title	Duration (in months)	Period (From-to) Dates to be given	Total Grant/ Funding received (Rs.)	Name of Sponsoring/ Funding Agency	Whether routed through Parent University/College
			_			

5. (a) Patents

S.No.	Title*	Area/ Subject	Date of Award	Level (International	Reference Number	Sponsoring Agency
				_		

^{*}Only patents awarded are to be mentioned.

(b) Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/international Monetary Fund etc. or Central Government or State Government).

CNo	T:41 - *	Area/	Date of	Level	Reference	Sponsoring
S.No.	Title*	Subject	publication/Submission	(International)	Number	Agency
				(National/State)		
				_	·	
						-

^{*}Only Policy document published/submitted to bodies/organization detailed above shall be considered

(c) Awards/Fellowship

S.No.	Name of	Area/	Name of	Level	Date
	Award	Subject	Awarding Body	(International)	
				(National/State)	

Entries for awards made in this section should be from post graduation onwards only. Junior/ senior research fellowship and non-net fellowship should not be included.

6. Invited lectures *I* Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

S.No.	Invited Lecture/	Nature of	Details	Level**	Date of	Duration	Sponsoring
	Resource Person/ Paper presented Session chivied	Programme*			Presentation	(in minutes)	Agency

^{*}Seminar/Conference

(Please attach supporting documents wherever required)

PART-C - DECLARATION

I do hereby solemnly declare that the information given, the statements made and documents annexed with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be rejected.

Date:	
Place:	
	Signature & Designation of the Applicant
Certified that	
	in this Department since

The particulars given in this application have been checked and verified from office records and documents enclosed are found to be correct.

The gradations have been verified on the basis of the performance of the applicant and the credentials/documents provided and enclosed herewith by the applicant.

Head of the Department/Centre

^{**} Level: International (Abroad)/ International (within country)/National/ State/University.

Proforma for Application for Promotion to Associate Professor and above

(To be submitted for consideration for promotion to Associate Professor and above)

Assessment Period ______

(Information provided should pertain to the assessment period referred above)

	PART-	A: (GENE	ERAL INFO	RMATION	AND ACADEM	IIC BACKG	ROUND
1.	Name (in Bl	ock Letter	s):				
2.	Father's Nar	ne/Mother	's Name:				
3.	Date of Birtl	n:					
4.	Sex:						
5.	Marital Statu	ıs:					
6.	Nationality:						
7.	Department:						
8.	Current Desi	ignation ar	nd Academic	Level:			
9.	Date of Last	Appointm	nent/Promotic	on:			
10.	Date of eligi	bility:					
11.	Period of ass	sessment:					
12.	Category (So	C/ST/OBC	C/PWD/Gener	al):			
13.	Address for	Correspon	dence (with I	Pin code):			
	Telephone N	Vo:					
14.	Permanent A	Address (w	vith Pin Code), in case diff	erent from Sl.No	o.13	
15.	Academic Q						
	Examination	Name of Exam	University	Year of Passing	Percentage of Marks obtained	Division/ Class/ Grade	Main Subjects
Gı	raduation						
G1 O1	ost- raduation ther						

any

16.	Research Degree	(s)
-----	-----------------	-----

Degrees	Name of the	Title of dissertation/thesis	Date of	Date of award
	University		submission	
M. Phil.				
Ph.D./D.Phil.				
D.Sc./D.Lit.				

- 17. Courses taught at various levels during the academic year (Name the course giving details):
 - (a) Undergraduate:
 - (b) Postgraduate:
 - Ph.D. Course Work (c)
- 18. Field of Specialization under the Subject/Discipline:
- 19. Details of Course/Programmes/Workshop/MOOCs attended or completed.
- 19.1 Details of refresher/orientation course/research methodology/workshop/syllabus up-gradation/ teaching -learning-evaluation/technology programmes/Faculty Development Programme

S.No.	Details	Place	Perio	Period		Sponsoring/Organizing Agency
			From	То		

19.2 MOOCs completed with e-certification

S.No.	Details	Subject	Certification	Date of	Level	Year	E-certification
	of MOOC		providing	certification	(UG/PG/Other)		no.
			agency				

19.3 Contribution towards development of e-content/MOOCs in 4- quadrants

S.No.	Details of	Quadrants	No. of	Course	Sponsoring	Year	Level
	e- contents/	developed	Modules		agency		(UG/PG/Other)
	MOOCs in						
	4-quadrants						

19.4 Contribution towards conduct of MOOCs

S.No.	Details	Subject	Sponsoring	Level	Year	E- certification no.
	of MOOC		agency	(UG/PG/Other)		

20. Period of teaching experience during the assessment period:

Name of the	Position held with	Ad- hoc/	From	То	Total Experience		
Institution	pay scale/Pay	Temporary/			(as on)		
	Band with Grade	Permanent			Years Months Days		
	pay						

PART-B: ACADEMIC PERFORMANCE ASSESSMENT

(Please refer to "Detailed Guidelines" for completing Part B)

SECTION B.I:

TEACHING ACTIVITIES

1. Teaching Activity (Details of Lectures, Tutorials, Practicáls, and other teaching related activities)

Grading Criteria:

- 1. 80% & above Good
- 2. Below 80% but 70% & above Satisfactory
- 3. Less than 70% Not Satisfactory

s. No.	Year	Course/paper	Level (PG/UG/Ph.D. Course Work)	Teaching Mode	Grading as per Annual Performance Appraisal Report for the assessment period

SECTION B.2

2. Student related activities/ Research Activities

Grading criteria:

- 1. Good Involved in at least 3 activities
- 2. Satisfactory 1-2 activities
- 3. Not-satisfactory Not involved / undertaken any of the activities
- (a) Administrative responsibilities such as Head. Chairperson/ Dean/ Director/Coordinator, Warden etc.

S.No.	Year	Nature of Activity	Designation	Department	Period	
					From	To

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(b)	Examination	and evaluation	duties	assigned	by the	e University	or	attending	the	examination
paper e	valuation.									

S.No.	Year	Nature of Activity	Designation	Designation Department		iod
		•	C		From	То

(c) Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports. NCC, NSS, and community services.

S.No.	Year	Nature of Activity	Level	Department	Period	
			(UG/PG)		From	То

(d) Organizing seminars/ conferences/workshops, University activities.

S.No.	Year	Details	Place	Period		Period		Sponsoring/Organizing Agency
				From	То			

(e) Evidence of actively involved in guiding Ph.D. students.

Registered (Ph.D.)	Thesis/ Dissertation Submitted	Year	Degree Awarded

(f) Conducting minor or major research project sponsored by national or international agencies.

S.No.	Year	Title	Period From To		Period		Major/Minor	Sponsoring/
						Funding Agency		

(g) At least one single or joint publication in peer- reviewed or UGC list of Journals.

s. No.	Title other Paper	Journal Name	Year	Vol. No.	Page No.	ISSN No.	Impact Factor	Whether SCOPUS Indexed	Authorship	Reference number of UGC- CARE List

Note:

Impact factor to be determined as per Thomson Reuters list.

The Authorship is to be filled as follows:

- One of two authors
- For more than two authors:
 - First/Principal/Corresponding Author
 - Joint Author

OVERALL GRADING FOR B.2

Year	No. of Activities covered*	Overall grading Annual Self Appraisal Report for the assessment period

*Note:

Number of activities can be within or across the broad categories of activities.

(Please attach supporting documents as per requirement)

SECTION B.3:

RESEARCH AND ACADEMIC CONTRIBUTIONS

s.	Title of	Journal	Year	Vol.				SCOPUS	Authorship	Reference	Academic
No.	the	Name		No.	No.	No.	Factor	Indexed		number of	Research
	Paper									UGC - CARE	Score
	1									List	
Tota	1										

Note:

Impact factor to be determined as per Thomson Reuters list The Authorship is to be filled as follows:

- •One of Two Authors
- For more than two Authors:
- First/Principal/Corresponding Author
- Joint Author
- 2. Publications (other than Research papers)
- a. (i) Books authored as one of two authors/ First/Principal/Corresponding Author/ Joint Author

S.No.	Year	Title of the Book	Authorship	Level of	Publisher (with	ISBN	Whether	Academic
				Publisher	city/ country) &		Refereed	Research
				(National /	Year of			Score
				International)	Publication			
Total								

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The Authorship is to be filled as follows:

- · One of Two Authors
- For more than two Authors:
 - First/Principal/Corresponding Author
 - Joint Author

(ii) Ted Beeks Books

S.No.	Title of Chapter	•	Publisher (with city/ country) & Year of Publication	Refereed	Academic Research Score
Total					

^{*}The Authorship is to be filled as follows:

- One of Two Authors
- For more than two Authors:
 - First/Principal/Corresponding Author
 - Joint Author

a.(iii) Books Edited as one of two Editor/ First/Principal/Corresponding Editor/ Joint Editor

	Title of the	Editorship*	Level of	Publisher (with	ISBN	Whether	Academic	
S.No.	Book		Publisher	city/ country) &		Refereed	Research	
			(National /	Year of			Score	
			International)	Publication				
Total								

- b. Translation works in Indian and Foreign Languages by qualified faculties.
- c. (i) Chapter or Research Paper

s.	Title of the	Joumal/Book	Year	Vol.	Page	ISSN/ISBN	Impact	Authorship*	Reference	Academic
No.	Paper/Chapter	Name		No.	No.	No.	Factor		number of	Research
									UGC -	Score
									CARE	
									List	
Total										

^{*}The Authorship is to be filled as follows:

- One of Two Translators
- For more than two Translators:
 - First/Principal/Corresponding Translator
 - Joint Translator

b. (ii) Books Translated

The Editorship is to be filled as follows:

- One of two editors
- For more than two editors:
- First/Principal/Corresponding Editors
- Joint Editors

	Title of the Book	•	Publisher (with city/ country) & Year of Publication	Refereed	Academic Research Score
Total					

^{*}The Authorship is to be filled as follows:

- One of Two Translators
- For more than two Translators:
 - First/Principal/Corresponding Translator
 - Joint Translator
- Creation of 1CT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula
 - (a) Development of Innovative Pedagogy

S.No.	Name of the Module	Stream	Organization for which it was developed	Year	Level (UG/PG/Other)	Web link	Academic Research Score
Total							

(b) Design of new Curricula and Courses

S.No.	Name of the Curricula/Course	Subject	Organization for which it was developed	Year	Level (UG/PG/Other)	Weblink	Academic Research Score
Total							

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(a) Development of MOOCs

d. 1 Development of complete MOOCs in 4 quadrant for a course with credits

S.No.	Year	Details of	Credits	Course	Subject	Organization for	Level	Weblink	Academic
		MOOC				which it	(UG/PG/Other)		Research
		(with no.				was			Score
Tota	1								

C.2 . MOOCs (developed in 4 quadrants) per module/Lecture

S.No.	Year	Details of	Details	Course	Subject	Organization for	Level	Weblink	Academic
		MOOC (with	of			which it	(UG/PG/Other)		Research
		no. of	Module			was			Score
		quadrant)				developed			
Total									

C.3. Content writer/subject matter expert for each module of MOOCs (at least one quadrant)

S.No	Details of MOOC (with no. of quadrant)	Details of Module		U	Level (UG/PG/Other)	Academic Research Score
Total						

C.4. Course Coordinator for MOOCs (4 credit course)

S.No.	Details of MOOC (with no. of quadrant)	Credits	Course	-	Organization for which it was developed	Level (UG/PG/Other)	Academic Research Score
Total							

D. Development of e-Content

d.	1.	Devel	opment	of e-G	Content	in 4	quadrants	for a	complete	course/e-	-bool	K

S.No.	 Details of E- Content (with no. of quadrant)		Organization for which it was developed	Level (UG/PG/Other)	Web link	Academic Research Score
Total						

d. 2. E-content (developed in 4 quadrants) per module

S.No.	Details of e- Content (with no. of quadrant)		Organization for which it was developed	Level (UG/PG/Other)	Web link	Academic Research Score

d.3. Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)

S.No.	Year	Details of e-	Details	Course	Subject	Organization for	Level	Web link	Academic
		content	of			which it	(UG/PG/Other)		Research
		(with no. of	Module			was			Score
		quadrant)				developed			
Total									

d.4. Editor of e-content for complete course/paper/e-book

S.No.		Details of e- Content (with no. of quadrant)	Course/Paper/E-book		Organization for which it was developed	Level (UG/PG/Other)	Web link	Academic Research Score
Total	•			•	•	•	•	

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4. (a) Research Guidance

Level of Guidance	Year	Registered	Thesis/ Dissertation	Degree	Academic
			submitted	Awarded	Research Score
Ph.D.					
M. Phil./P.G.					
Dissertation					
Total					

(b) Research Projects Completed

S.	Title	Status of	Duration	Period	Total	Name of	Outcome	Academic
No.		Pl*	(in months)	(From-to)	Grant/Funding	Sponsoring/	of the	Research
				Dates to be	received (Rs.)	Funding	Project	Score
To	otal							

^{*}Kindly indicate, whether you are Sole PI/PI/Co-PI in the project

(C) Research Projects ongoing

S. No.		Status of Pi*	months)	(From-to) Dates to be	Total Grant/F undoing received (Rs.)	Name of Sponsoring/ Funding Agency	Outcome of the Project	Academic Research Score
Tota	al							

^{*} Kindly indicate, whether you are Sole PI/PI/Co-PI in the project.

(d) Consultancy.

S. No.	Title	Duration	Period	Total	Name of	Whether routed	Academic
		(in	(From-	Grant/Funding	Sponsoring/	through Parent	Research
		months)	to)	received (Rs.)	Funding	University/College	Score
Total	•						

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(a) Patents

S.No.	Title*	Area/Subject	Date of Award	Level (International National/)	Reference Number	Sponsoring Agency	Academic Research Score
Total							

^{*}Only patents awarded are to be mentioned.

(b) Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)

S.No	Title*	Area/Subject	Date of publication/ Submission	Level (International National/ State)	Reference Number	Sponsoring Agency	Academic Research Score
Tot	al						

^{*}Only Policy document published/submitted to bodies/organization detailed above shall be considered.

Awards/Fellowship (c)

S.No.	Name of Award/Honor	Area/Subject	_	Level (International National)	Date	Academic Research Score
Tota	Total					

^{*} Entries for awards made in this section should be from post graduation onwards only. Junior/Senior research fellowship and non-net fellowship should not be included.

Invited lectures I Resource Person/ paper presentation in Seminars/ Conferences/full paper in 6. Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

S.No.	Title of	Invited Lecture/	Nature of	Details	Level**	Date of	Duration	Sponsoring	Academic
	Lecture/Paper	Resource	Programme*			presentation	(in	Agency	Research
		Person/Paper					minutes)		Score
		presented							
Total									
1014	.1								

*Seminar/ Conference

SUMMARY OF GRADING AND RESEARCH SCORE FOR THE ASSESSMENT PERIOD Grading (Section B.1 and B.2)

Annual Self Approval Report (APARs) submitted by the applicant during the assessment period)

S.No.	Year	Overall Grading for Section B.1-B.2	No. of grading as	
			Good	Satisfactory

Research Score (Section B.3)

Section B.3	Details of Research Activity	Academic/Research Score			
1.	Published Research Papers				
2.	Publications (other than Research papers)				
2.a.(i)	Books authored				
2.a.(ii)	Chapter in Edited Books				
2.a.(iii)	Books Edited				
2.b.	Translation works in Indian and Foreign Languages				
2.b.(i)	Chapter or Research Paper				
2.b.(ii)	Books Translated				
Sub total of	Publications (other than Research Papers)				
3.	Creation of ICT mediated Teaching Learning pedagogy and	d content and development of			
	new and innovative courses and curricula	-			
3.(a)	Development of Innovative Pedagogy				
3.(b)	Design of new Curricula and Courses				
3.(c)	Development of MOOCs				
3.(c).1	Development of complete MOOCs in 4 quadrant for a				
	course with credits				
3.(c).2	MOOCs (developed in 4 quadrant) per module/Lecture				
3.(c).3	Content writer/subject matter expert				
3.(c).4	Course Coordinator for MOOCs				
3.(d)	Development of E-Content				
3.(d).1.	Development of E-Content in 4 quadrants for a complete				
	course/e-book				
3. (d).2	E-content (developed in 4 quadrants) per module				
3. (d).3	Contribution to development of e-content				
3. (d).4	Editor of e-content for complete course/paper/e-book				
Sub total of Creation of ICT mediated Teaching Learning pedagogy					
and content and development of new and innovative courses and					

^{**} Level: International (Abroad)/ International (within country)/National/ State/University. (Please attach supporting documents wherever required)

4.(a)	Research Guidance				
4.(b)	Research Projects Completed				
4.(c)	Research Projects ongoing				
4.(d)	Consultancy				
Sub total of Research related activities					
5.(a)	Patents				
5.(b)	Policy Document				
5.(c)	Awards/Fellowship				
Sub total of Patents					
6.	Invited lectures / paper presentation				
TOTAL AC	TOTAL ACADEMIC/RESEARCH SCORE				

Research Score (Section B.3)

PART C - DECLARATION

I do hereby solemnly declare that the information given, the statements made and documents If is

1	ect and true to the best of my knowledge and belief. ion is found to be false or misleading, my candidature
Date:	
Place:	
Signature & De	signation of the Applicant
Certified that	has been working as
in	this Department since

The particulars given in this application have been checked and verified from the office records and documents enclosed are found to be correct.

The gradations have been verified on the basis of the performance of the applicant and the credentials/ documents provided and enclosed herewith by the applicant.

Head of the Department/Centre

OPTION FORM

PROMOTION OF TEACHERS

	I hereby opt the scheme in to	erms of clause 6.3 of the University Grants Commission, New
Delhi	(Minimum Qualifications for	Appointment of Teachers and other Academic Staff in
Unive	rsities and Colleges and other Me	easures for the Maintenance of Standards in Higher Education)
Regula	ations, 2018, for promotion from	to
The de	etails are as under:	
S.No.	Particulars	Details
1	Name	
2	Department	
3	Date of Initial Appointment	
4	Present Designation	
Date:		Applicant's Signature